

# How to prepare for an Equipment Audit

## Equipment Audit Bookings:

Equipment audits will be available on Saturday the 12<sup>th</sup> and 19<sup>th</sup> of August 2023.

An on-line booking system has been introduced for the 23/24 season. Please book for an Equipment Audit via the following link:

- **Bookings for Cat 7 or Cat 4 - [HERE](#).**

Please select one time slot per boat and indicate where the boat is located.

## Summary:

To prepare for the audit, the owner and possibly a crew member should work through the Special Regulations which can be downloaded from the SASC website - [RRS and Special Regulations 2021-24](#). It is essential to ensure you have all the required equipment in good working condition and if necessary, ensure that it has been serviced and/or is in date (in particular - Flares, Medical Items, Fire Extinguishers, Personal Floatation Devices (PFDs) and Life Rafts).

The correct Equipment Audit form (Cat 7 and Cat 4) can be downloaded from the SASC web site [HERE](#).

The form should be completed (Items initialled) and available for the Auditor when your yacht is audited. To assist the auditors, you should layout all the equipment from its normal storage position for ease of inspection.

## Preparing for an Equipment Audit:

The owner or his representative **must** carry out an initial inspection and tick/sign the appropriate box on the form. Make sure you check expiry dates and quality of equipment and identify the location of equipment that will be presented during the inspection.

The skipper or knowledgeable crew member must be on board during the inspection.

The owner's Australian Sailing number and vessel registration details shall be made available to the Auditor, or the Equipment Compliance form cannot be completed.

## Note – Servicing Inflatable Life Jackets

The SASC accepts self-servicing of inflatable life jackets, but some clubs will not. If you intend to race with another club, please check with the club for specific requirements.

## Equipment Layout for Inspection

Please be on time for your Audit. All items required for safety inspection should be laid out prior to the Auditor coming on board. Prior preparation will significantly reduce the time taken to complete the inspection.

- Storm boards ready to be put in place.
- Sea cocks and plugs exposed, not hidden by equipment.
- Know the water and fuel capacity of your tanks.
- Fire extinguishers taken from brackets so date tags can be sighted.
- First Aid kits open and items with use-by dates visible.
- Publications and charts on chart table including copies of service certificates and any additional safety documentation, i.e., stowage plans, EPIRB registration, PFD service certificates, emergency navigation lights with batteries fitted. PFD's, harnesses, tethers, and flares laid out.
- Lifelines tightened.

On completion of the audit, the form is retained by the Sailing Office. Boats that do not pass their audit inspection will have 30 days to comply. A boat will not be eligible to compete until it has a valid audit form lodged with the Sailing Office.

It is the owner's responsibility to ensure that the boat continues to comply with the category audited and that all equipment remains on the boat, is kept in good working order, and is replaced or repaired, as necessary. The audit only verifies that the equipment is on board at the time of inspection.

### Fire Extinguishers:

You can drop your fire extinguishers at the clubhouse one week before these dates and collect the week after if you prefer – make sure you tag the fire extinguishers with your name and boat name for easy identification. The office will invoice your account.



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